

Apprenticeship Standard for Lead Adult Care Worker Level 3

Occupational profile

Lead Adult Care Workers are the frontline staff who helps adults with care and support needs to achieve their personal goals and live as independently and safely as possible, enabling them to have control and choice in their lives. In addition, Lead Adult Care Workers have responsibility for providing supervision, frontline leadership, guidance and direction for others, or working autonomously, exercising judgement and accountability.

Responsibilities

As a Lead Adult Care Worker you will make a positive difference to someone's life when they are faced with physical, practical, social, emotional or intellectual challenges. You will be expected to exercise judgement and take appropriate action to support individuals to maintain their independence, dignity and control. By providing leadership, guidance and direction at the frontline of care delivery you will be instrumental in improving the health and wellbeing of those receiving care and support.

Lead Adult Care Workers will in some circumstances have delegated responsibility for the standard of care provided and may supervise the work of other care workers. This exercising of autonomy and accountability means leading and supporting others to comply with expected standards and behaviours.

Lead Adult Care Workers may work in residential or nursing homes, domiciliary care, day centres or some clinical healthcare settings. As well as covering Lead Adult Care Workers this standard also covers Lead Personal Assistants who can work at this senior level but they may only work directly for one individual who needs support and/or care services, usually within their own home.

Typical job titles include - Care Officer, Care Supervisor, Senior Care Worker, Supervising Care Worker, Senior Support Worker, Relief Team Leader, Social Work Assistant, Social Services Officer, Outreach Development Worker, Community Support Worker, Community Outreach Worker, Community Development Worker, Family Support Worker or Personal Assistant. These could all specialise in a variety of areas such as learning disability, mental health, drug and alcohol misuse, homecare, dementia and end-of-life care.

Entry Requirements

The entry requirement for this apprenticeship will be decided by each employer. Candidates must undertake a recognised enhanced disclosure and barring service check and be at least 16 years of age.

<p>Qualifications</p>	<p>This Apprenticeship Standard consists of the following elements:</p> <ul style="list-style-type: none"> • Level 3 Diploma in Care • Care Certificate • Skills, Knowledge and Behavior’s as set out in the Standards. • Functional Skills – English and Math’s L2 or GCSE Level A-C/4-9 or equivalent <p>This is a regulated qualification (RQF)</p>
<p>Units covered</p>	<p>The mandatory units cover core competencies whilst the optional units allow learners to choose from a variety of specialist areas to tailor the qualification to their needs, interests and to reflect the context of their work</p> <p>You will need to achieve a minimum of 58 credits, as follows:</p> <ul style="list-style-type: none"> • 28 Credits achieved from the 9 Mandatory Units • 30 Credits from optional unit group B • At least 35 credits must be at Level 3 or above <p>The 9 Mandatory units consist of the following:</p> <ul style="list-style-type: none"> • Promote communication in care settings (3 Credits) • Promote effective handling of information in care settings (2 Credits) • Promote personal development in care settings (3 Credits) • Promote person-centred approaches in care settings (6 Credits) • Promote equality and inclusion in care settings (2 Credits) • Promote health, safety and well-being in care settings (6 Credits) • Responsibilities of a care worker (2 Credits) • Duty of care in care settings (1 Credit) • Safeguarding and protection in care settings (3 Credits) <p>There is a vast amount of optional units for you to choose from. Please find below a list of some examples of these:</p> <ul style="list-style-type: none"> • Principles of advocacy (4 Credits) • Co-ordinate the use of assistive living technology (4 Credits) • Understand how to support individuals to access and engage in education, training and employment (ETE) (3 Credits) • Managing pain and discomfort (3 Credits) • Awareness of the Mental Capacity Act 2005 (3 Credits) • Understand personalisation in adult care (3 Credits) • Implement positive behaviour support (6 Credits) • Develop, implement and review reablement plans (4 Credits) • Support individuals to retain, regain and develop skills for everyday life (4 Credits) • Move and position individuals in accordance with their care plan (4 Credits) • Support individuals to access and use services and facilities (4 Credits) • Work in partnership with families to support individuals (3 Credits) • Support individuals to access and manage direct payments (4 Credits) • Support individuals to access housing and accommodation services (4 Credits) • Support individuals to meet personal care needs (2 Credits) • Support individuals with specific communication needs (5 Credits) • Facilitate person-centred assessment, planning, implementation and review (6 Credits)

Functional Skills Maths Level 2 Functional Skills English Level 2	<p>If you do not hold the relevant GCSE grades in Maths and English or equivalent, you will complete these functional skills, you may be required to attend taught sessions depending on your current qualifications in:</p> <ul style="list-style-type: none"> • English Level 2 • Maths Level 2 <p>Practical assessment & External Computer Based Exam</p>
Entry requirements	<p>You should be at least 16 years old.</p> <p>It is a requirement to undergo an enhanced Disclosure and Barring Service (DBS) check</p> <p>Employed in a related job role such as working, volunteering or on practical placement preferably for at least 30 hours per week. Can be working for less hrs but will extend the length of time on programme. Minimum hrs allowed is 25.</p>
Who is it for?	<p>Experienced Carers in a senior position.</p>
Cost	<p>£4000</p> <ul style="list-style-type: none"> • If you are a Levy payer, this will come out of your Levy account. If you are a non levy payer, the government via the ESFA will pay 95% of the programme and the remaining 5% will be paid by you within the first 3 months of the programme. • As of 1st April 2024, if your learner is aged 21 or under and you are a non levy employer that is classed as a small or medium sized business, the government will pay for the remaining 5% co investment. • If your learner is 16-18, your company will receive an incentive payment of £1000 which is paid in two instalments to support the learning programme. • There is no cost to the apprentice.
Duration	<p>18 months</p>
Assessment method	<ul style="list-style-type: none"> • Work Based Evidence, Direct Observation by Assessor, Witness evidence, professional discussion, reflection on own practice, written assignments, learners own work products.
Personal qualities	<p>Adult Care Workers need to have the right values and behaviors developing competences and skills to provide high quality compassionate care and support.</p> <ul style="list-style-type: none"> • Care • Courage • Communication • Competence • Commitment • Compassion
Further progression	<ul style="list-style-type: none"> • Role as Senior Care Support Worker • Lead Personal Assistant • Lead Practitioner in Adult Care L4 or Leader in Adult Care L5

If you are interested in applying for this apprenticeship or you would like to find out further information, please contact:

Charlotte Priestley, Apprenticeship Co-ordinator on charlotte.priestley@buckinghamshire.gov.uk or 01296674422.

OR Anne Snell, Apprenticeship and Work Based Manager on anne.snell@buckinghamshire.gov.uk or 01296383467.